
ARGYLL AND BUTE COUNCIL

**Performance Review and Scrutiny
Committee**

Customer Services

17 November 2016

**Review of Planning and Performance Management Framework – Changes to
Service Planning**

1.0 EXECUTIVE SUMMARY

This report informs the PRS Committee of the progress that is being made to reviewing the Planning and Performance Management Framework and the first stage of this, which is a change to the Service Planning Process.

It is recommended that the PRS Committee:

- I. Note the content of the report

**Review of Planning and Performance Management Framework – Changes to
Service Planning**

2.0 INTRODUCTION

- 1.1 This report updates the PRS Committee on an initial stage in the review of the planning and Performance management Framework. The PRS Committee has expressed an interest in improving the approach to Performance Review, particularly in the content of scorecards.
- 1.2 The revised PPMF will be taken to the Strategic management Team for initial review in December 2016. Thereafter it will be consulted on with members, including the PRS Committee, before it is finally approved.
- 1.3 In advance of the full review of the PPMF, improvements are being made to the Service Planning process for 2017/19. This report informs the PRS Committee of the progress that is being made to reviewing the Planning and Performance Management Framework and the first stage of this, which is a change to the Service Planning Process.

3.0 RECOMMENDATIONS

It is recommended that the PRS Committee

- 3.1 Note the content of the report

4.0 DETAIL

- 4.1 The attached paper, which was agreed by SMT and reported to Policy Leads in October, sets out the interim revised approach to service planning in the council, as an initial part of the PPMF review and with a view to simplifying the reporting process and supporting more strategic scrutiny of council performance, allowing managers to manage operational performance and supporting members to focus on the more strategic.

5.0 CONCLUSION

- 5.1 The review of the service planning process is an initial stage in the overall review of the planning and Performance management Framework. The overall

review will be reported to SMT in December and thereafter will be consulted on with members, including the PRS Committee.

6.0 IMPLICATIONS

6.1	Policy	None
6.2	Financial	None
6.3	Legal	The council has a legal requirement under the Local Government Action 2003 to deliver Best Value
6.4	HR	None
6.5	Equalities	None from the EQIA carried out
6.6	Risk	None
6.7	Customer Service	None

Executive Director of Customer Services

Policy Lead - Dick Walsh

October 2016

For further information contact: Jane Fowler, Head of Improvement and HR

APPENDICES

Appendix 1 SMT paper – Changes to Service Plans and the Service Planning Process